



Hills Bible Church – Small Groups, Discipleship and Families Ministry Position

Introduction

Hills Bible Church (HBC) is seeking applications for a Small Groups, Discipleship and Families Ministry Worker to join the Pastoral Team.

Background

Hills Bible Church (HBC), based in the Eastern Suburbs of Melbourne, was formed in late 2009 because its members discerned a need for a church that is unwavering in its belief in the supreme authority and divine inspiration of scripture, is serious about studying and knowing God's word, a church that preaches and teaches the Word systematically and passionately; and is committed to sharing the gospel with others that they might come to faith in Christ. HBC's Mission is summarized in the following statements:

- Know God's Word (2 Timothy 2:15)
- Live by God's Word (1 Peter 1:22 – 2:3)
- Commit to God's Work (Romans 12: 1 – 2)
- Impact God's World (Matthew 28: 18 – 20)

Although the background of many of the church members is Baptist, in terms of theology we would position ourselves as Evangelical, Conservative, Reformed. We are not an "Emergent" church, not legalists, not hung up on a particular eschatological view. Demographically we position ourselves as a "Family" church; seeking to welcome, to cater for and to involve all age groups and backgrounds in ministry. We will move with the times when relevant in the use of modern media and technology to enhance worship and support our members growth in Christ.

For more information on Hills Bible Church, please see:

- HBC Website <http://www.hillsbiblechurch.org/>

Position Title	Small Groups, Discipleship and Families Ministry Worker
Responsibilities	<ul style="list-style-type: none"> • Oversight of Small Groups • Discipleship • Pastoral Care • Visitation; Follow Up • Training and Teaching • Counselling
Dimensions	Currently there are approximately 40 families with dependent children as well as circa 40 senior adults (whether married or single) attending the church.
Full Time / Part Time	Part Time to Full Time (from 0.6 to 1.0) depending on gifting and experience. If the appointment is on an initial part time basis, the time allowance for the position may increase over time depending on increasing ministry demand
Office Base	Home office based in terms of ministry preparation, planning and administration. Youth and their families are spread across the Eastern Suburbs of Melbourne with the suburb of Wantirna being geographically central. Note: Access to a private car for travel is imperative
Experience	A number of years of experience (preferably 10 or more) in Small Group, Discipleship and Families Ministry Leadership would be preferred, whether this has been in a lay or paid capacity.
Qualifications	Formal theological training would be an advantage
Theological Positioning	Theological convictions of applicants that would be summarised as Conservative, Evangelical, Reformed is preferred. For a more complete understanding of the Doctrinal Statements that the Leadership subscribe to please follow the link at http://hillsbiblechurch.org/about-us/what-we-believe/

Making an Application:

In making an application, please provide the following:

1. Cover Letter (PDF format preferred) identifying the position you are applying for
2. CV (PDF format preferred) which should include:
 - Personal details including contact details
 - Education and Training
 - Work History (both secular and ministry)
 - Ministry History (both in a lay capacity and professional ministry capacity)
 - Interests
 - Referees
3. Completed Application Form
 - See **SDF-Application Form.PDF** if applying for **Small Groups, Discipleship and Families Ministry Position**

Please send to applications@hillsbiblechurch.org

Applications Close:

Applications close on **Thursday 31st August 2017**. Post the closing of Applications on Thursday 31st August, Ministry Position Applicants will be contacted on or before Friday 8th September to advise on next steps in the process.

Confidential Preliminary Discussion:

If you would like a confidential discussion on any aspect of the position before completing an application please send an email to applications@hillsbiblechurch.org providing the following:

- Contact details (email, mobile phone, etc)
- Contact times (preferred contact times during the day or evening)
- Brief description of issue(s) to discuss